

# **The Code of Ethics**

## **Personal and Professional Integrity**

FLNG Foundation staff, board members and volunteers shall act with honesty, integrity and openness in all their dealings as representatives of the organization. FLNG Foundation promotes a working environment that values respect, fairness and integrity.

Pursuant to FSS 112.3251, all members of the Board shall abide by the following standards of conduct stated in FSS 112.313 and 112.3143(2):

- A. SOLICITATION OR ACCEPTANCE OF GIFTS.—No member of the Florida National Guard Foundation Board shall solicit or accept anything of value to the recipient, including a gift, loan, reward, promise of future employment, favor, or service, based upon any understanding that the vote, official action, or judgment of the member of the Florida National Guard Foundation Board would be influenced thereby.
- B. UNAUTHORIZED COMPENSATION.—No member of the Florida National Guard Foundation Board or his or her spouse or minor child shall, at any time, accept any compensation, payment, or thing of value when such member of the Florida National Guard Foundation Board knows, or, with the exercise of reasonable care, should know, that it was given to influence a vote or other action in which the member of the Florida National Guard Foundation Board was expected to participate in his or her official capacity.
- C. SALARY AND EXPENSES.—No member of the Florida National Guard Foundation Board shall be prohibited from considering or voting on a matter affecting his or her salary, expenses, or other compensation as a member of the Florida National Guard Foundation Board, as provided by law.
- D. MISUSE OF PUBLIC POSITION.—No member of the Florida National Guard Foundation Board shall corruptly use or attempt to use his or her official position or any property or resource which may be within his or her trust, or perform his or her official duties, to secure a special privilege, benefit, or exemption for himself, herself, or others. This section shall not be construed to conflict with FSS 104.31.
- E. DISCLOSURE OR USE OF CERTAIN INFORMATION.—A current or former member of the Florida National Guard Foundation Board may not disclose or use information not available to members of the general public and gained by reason of his or her official position, except for information relating exclusively to governmental practices, for his or her personal gain or benefit or for the personal gain or benefit of any other person or business entity.
- F. EMPLOYEES HOLDING OFFICE.—

- (1) No employee of the Florida National Guard Foundation shall hold office as a member of the Florida National Guard Foundation Board while, at the same time, continuing as an employee of the Florida National Guard Foundation.
- (2) The provisions of this subsection shall not apply to any person holding office on the Florida National Guard Foundation Board in violation of such provisions on the effective date of this Code of Ethics. However, such a person shall surrender his or her conflicting employment prior to accepting reappointment to the Florida National Guard Foundation Board.

#### G. VOTING CONFLICTS

A member of the Florida National Guard Foundation Board may not vote on any matter that the member knows would inure to his or her special private gain or loss. Any member of the Florida National Guard Foundation Board who abstains from voting in an official capacity upon any measure that the member knows would inure to the member's special private gain or loss, or who votes in an official capacity on a measure that he or she knows would inure to the special private gain or loss of any principal by whom the member is retained or to the parent organization or subsidiary of a corporate principal by which the member is retained other than an agency as defined in FSS 112.312(2); or which the member knows would inure to the special private gain or loss of a relative or business associate of the member, shall make every reasonable effort to disclose the nature of his or her interest as a public record in a memorandum filed with the person responsible for recording the minutes of the meeting, who shall incorporate the memorandum in the minutes. If it is not possible for the member of the Florida National Guard Foundation Board to file a memorandum before the vote, the memorandum must be filed with the person responsible for recording the minutes of the meeting no later than 15 days after the vote.

### **Mission**

FLNG Foundation shall have a clearly stated mission and purpose, approved by the Board, in pursuit of the good for the members of the Florida National Guard. The FLNG Foundation's mission is to provide support to the men and women of the Florida National Guard in times of emergencies and deployments. To honor and assist those Soldiers and Airmen who have sacrificed their health and wellbeing for the security of our great State and Nation, and to preserve our rich history so the sacrifices of our Soldiers and Airmen are not forgotten. All FLNG Foundation programs and operations shall support that mission and all who work for or on behalf of the organization will understand and be loyal to that mission and purpose. The mission shall be responsive to the needs of the Florida National Guard and their families.

By signing this document, the individual agrees to abide by the Standards of Conduct and to always represent the Florida National Guard Foundation in the best manner.